

Pension Fund Remittance Form

When reporting for more than one minister, use a separate form for each. These figures must match the figures from the Confirmation of Ministerial Support Form.

1. Church _____
2. Today's Date _____
3. Time period for this report: from (date) _____ to (date) _____
4. Pension contribution is for the following minister: _____
5. Amount of this contribution: \$ _____

To figure the pension payment, fill in the following figures.

6. **Minister's salary (total of A – F below):** _____
 - A. Cash Salary _____
 - B. Conference Assistance _____
 - C. Parsonage/Housing Allowance _____
(Total of i and ii, or i and iii, below)
 - i. Utilities _____
 - ii. Housing Allowance _____
 - iii. Parsonage Value _____
 (Annual parsonage value for pensions shall be 12% of the greatest value of: A) Insurance appraised value, B) Independent appraised value, or C) Property tax true cash value.)
 - D. Housing Equity Allowance _____
 - E. Social Security Allowance _____
 - F. Other (list type and amount) _____

7. **Minister's benefits (total of A – E below):** _____
 - A. Health Insurance _____
(if paid by the church)
 - B. Medical Expenses _____
 - C. Vehicle Expenses _____
 - D. Professional Expenses:
 - Guest Entertainment _____
 - Conference/Professional Mtg. _____
 - Continuing Education _____
 - Other (please specify): _____

 - E. Retirement Fund Allowance _____

Total (add 6 and 7) _____
Multiply Total by .075 and enter below.
 Annual Pension (BRSR 6.1.2.1) _____

Make checks payable to: Pension Fund, Evangelical Church
 Mail to: 18121 SE River Rd., Milwaukie, OR 97267

Notes:

- The amount from the Confirmation of Ministerial Support Form, Section II Line F, and "Annual Pension" on this form, must match.
- The rate of payment is 7.5% (.075) of the minister's total salary and benefits. (BRSR 6.2.1)
- It is useful to fill out the first remittance form from the church budget, divide by either 4 (for quarterly payments) or 12 (for monthly payments), make a copy and send in with the first payment of the calendar year.
- When a change occurs in the minister's salary or benefits, or an updated parsonage/housing value is obtained for tax or insurance purposes, please submit a new pension form.

If you have questions, please contact Jack O'Neill or Sam Tharp at the Pacific Conference Office. (503) 659-5622 or pensions@pacificecna.org