

# CONFIRMATION OF MINISTERIAL SUPPORT

due July 1st

The Pacific Conference of the Evangelical Church

Church: \_\_\_\_\_ Minister: \_\_\_\_\_

**Pastoral Role:** (Indicate A or B): \_\_\_\_\_  
 A. Senior Pastor      B. Associate Pastor

**Credential:** (Indicate A,B,C or D): \_\_\_\_\_  
 A. Commissioned      B. Licensed      C. Ordained      D. Under the Supt.

**Hours per week:** (Indicate A,B,C or D): \_\_\_\_\_  
 A. 40+      B. 30-39      C. 20-29      D. 1-19

**Instructions:**

Please complete this form for each assigned minister using calendar year figures based on your church's budget(s) during that same period.

If you have questions or need help; please call Jack O'Neill or Susan Kato at the Conference Office (503.659.5622) or email [jack@pacificECNA.org](mailto:jack@pacificECNA.org) OR [Susan@pacificECNA.org](mailto:Susan@pacificECNA.org)

Please complete and send a copy before July 1st to the address below (keep a copy)

The Pacific Conference  
 18121 SE River Road  
 Milwaukie, OR 97267

OR

You can email a copy of this as an attachment to:  
[jack@pacificECNA.org](mailto:jack@pacificECNA.org)

**Section I: Ministerial Salary**

*(Conference Business Rules and Standing Resolutions (BRSR) 6.1.1)*

	2009 Actual	2010 Budget
A. Cash Salary	_____	_____
B. Conference Assistance	_____	_____
C. Parsonage or Housing Allowance* <i>including Utilities Allowance</i>	_____	_____
D. Housing Equity Allowance	_____	_____
E. Social Security Allowance	_____	_____
F. Health Care Allowance	_____	_____
G. Other (total of items listed below)	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
<b>TOTAL SALARY ( Add A through F)</b>	_____	_____ **

*\*Housing allowance worksheet are available from the Conference Office or our website, [www.pacificecna.org](http://www.pacificecna.org). Housing Allowance is not subject to Federal or State Income Tax, but it is subject to Social Security and Worker's Compensation Tax.*

*\*\* BRSR 6.4 states: The "Minimum Salary" (Total of Section 1: Ministerial Salary) for an assigned full-time (40 hrs or more) Minister shall be \$45,000. Any Minister not receiving the minimum salary may accept work other than their assigned Ministerial responsibilities after first securing permission from the Conference Superintendent(s) and local Council of Administration.*

**Section 1: Ministerial Benefits**

*(Conference Business Rules and Standing Resolutions (BRSR) 6.1.2)*

	2009 Actual	2010 Budget
<b>A. Health Insurance</b> <i>paid by the church</i>	_____	_____
<b>B. Medical Expense Reimbursements</b>	_____	_____
<b>C. Vehicle Expense Reimbursements</b>	_____	_____
<b>D. Prof. Exp. Reimbursements</b> <i>(total from below)</i>	_____	_____
<i>Guest Entertainment</i>	_____	_____
<i>Conference/Professional Meetings</i>	_____	_____
<i>Continuing Education</i>	_____	_____
<i>Auto Reimbursement</i>	_____	_____
_____	_____	_____
<b>E. Retirement Fund Allowance</b> <i>(e.g. TSA, IRA)</i>	_____	_____
<b>F. Pension</b> <i>(BRSR 6.2.1)*</i>	_____	_____
<b>TOTAL SALARY ( Add A through F)</b>	_____	_____

*\* The Pension amount is calculated at 7.5% of all items in Section 1: Ministerial Salary, and Section II: Ministerial Benefits, lines A - E. The amount from the Pensions Remittance Form, line 9, and this item (F), must match. This number will be used as the amount due to this minister's pension fund for the calendar year.*

TOTAL MINISTERIAL SUPPORT	2009 Actual	2010 Budget
<b>Section I: Ministerial Salary</b>	_____	_____
<b>Section II: Ministerial Benefits</b>	_____	_____
<b>Grand Total</b>	_____	_____

**CONFIRMATION BY RESPONSIBLE AGENCIES AND PERSONS:**

- I agree to the Salary figures listed above. \_\_\_\_\_, Minister
- This schedule of support items has been approved by the Council of Administration (usually by budget approval)  
\_\_\_\_\_, Chairman \_\_\_\_\_, Secretary
- The figures above have my approval: \_\_\_\_\_, Conference Superintendent